



correctional services

Department:
Correctional Services
REPUBLIC OF SOUTH AFRICA

**DEPARTMENT OF CORRECTIONAL SERVICES
Republic of South Africa**

Facility: Leeuwkop Correctional Centre

Physical Address:

Leeuwkop Prison Main Road
Bryanston, Sandton, 2191
Gauteng, South Africa

Enquiries: Khantsi Thando


Telephone: +27 (0) 11 219 7628

REQUEST FOR QUOTATION (RFQ)

Tender No: GTC 05/2026

SUPPLY AND DELIVERY OF 6,500 TN719 E15 LEVER ARCH FILES

The Department of Correctional Services hereby invites qualified service providers to submit quotations for the supply and delivery of 6,500 TN719 E15 Lever Arch Files.

Line	Item Description	Part Number	SPECIFICATIONS	Quantity
	TN719 E15 LEVER ARCH FILE	TN719 E15	<ul style="list-style-type: none"> • Colour: Blue • Dimensions: 34.2 × 31 × 7.6 cm • Material: Durable polypropylene • Spine Size: 76 mm • Hole Configuration: Single hole • Manufacturer Part No.: 73200914108321 	6500

Please Note:

1. This request for Quotation must be completed and accompanied by an official Quotation.
2. Quotations must be emailed to: thando.khantsi@dcs.gov.za
3. Quotations should be valid for at least 7 working days.
4. Is the delivery period firm? **Yes / No**
5. Are the price(s) firm for the duration of the contract? **Yes / No**
6. Is the offer strictly to specification? **Yes / No**
7. Projects budget should not exceed **R 550,000.00**, inclusive of vat.
8. Quotations should be emailed to reach me not later than **3:00 pm, 11/05/2026**

(Minimum Requirements)

- : Copy of a valid tax clearance certificate.
- : Copy of valid company registration.
- : Certified ID Copy.

Company name..... Names.....

Registration number..... Email.....

Contact number..... Date.....signature.....

RE: INVITATION TO QUOTE SUPPLY AND DELIVERY OF (6,500) TN719 E15 LEVER ARCH FILES

ITEM		QUANTITY	PRICE (1)	BID PRICE IN RSA CURRENCY(10)
TN719 E15 LEVER ARCH FILES	TN719 E15	6500	R.....	R.....
TOTAL				R.....
VAT				R.....
TOTAL INCLUDING VAT				



correctional services

Department:
Correctional Services
REPUBLIC OF SOUTH AFRICA

- Required by: Department of Correctional Services
- Items to be delivered at: **Leeuwkop Prison, Main Road, Bryanston, 2191, Sandton, Gauteng, South Africa**

Note: All delivery costs must be included in the bid price for delivery at the prescribed destination.

Signature:

Names:

Capacity/Position: