

MINISTRY OF FORESTRY

The Ministry of Forestry is seeking applications from a range of qualified and experience Professional candidates for the following positions.

Vacancy No	Position title - Station	Salary Band Salary Range (Step1-4)*	No. of Positions	Contract Duration
MFor 20/1	Executive Officer - HR	Band E (\$19,041.75 - \$24,412.50)	1	3 years
MFor 20/2	Forester(Survey)	Band F (22,528.74 - \$28,883.00)	1	5 Years
MFor 20/3	Forester (Licensing)	Band F (22,528.74 - \$28,883.00)	1	5 Years
MFor 20/4	Geospatial Assistant	Band E (\$19,041.75 - \$24,412.50)	1	5 Years

*Additional performance payments may be available for exceptional performance, in accordance with the Public Service Commission guidelines.

The appointment process for these positions will be in accordance with the Public Service Commission Open Merit Recruitment and Selection Guideline. A full application package, including the Application Form and Role Description for each position is available from the Ministry of Forestry website (www.forests.gov.fj). All applicants are encouraged to obtain this information to assist with your application.

Eligibility

All applicants for employment in the Ministry of Forestry must be of good character, with a background that demonstrates their commitment to the public service values contained in the Fijian Constitution. Applicants must also be Fijian Citizens, under age 55 and with a clear police record. The selected applicant will be required to provide police clearance prior to taking up duty.

Application Process

Please submit a completed application form (refer to the website) with an up to date job related CV, certified copies of academic transcript/certificates, two (2) work related referees one of which must be a current or recent supervisor Applications that do not address the criteria may not be considered.

Submission

Applications must be submitted by 12am on 1st March 2020; late applications will not be accepted.

Applicants are encouraged to submit their application by:

Application by Post	Application Delivered	Application by email:
Permanent Secretary for Forestry, P.O.Box 2218, Government Buildings, Suva, Fiji	Insert Address Registry Section, Level G, Takayawa Building, Toorak, Suva.	(preferred method) forestryvacancies@gmail.com

For further information please go to the Ministry website @ (www.forests.gov.fj). Any queries can be directed to Mr Navitalai Dausiga on phone number 3301 611 ext. 333 123 or email kesaia.raiyawa@govnet.gov.fj